

Scenic Hotel Auckland - Booking Form

New Zealand Discourse Conference 2017
Reference No: 90449436

ACCOMMODATION FORM:

6th – 9th December 2017

SCENIC HOTEL AUCKLAND

NAME: (Title & Initials) _____

ADDRESS: _____

PHONE: () _____ **FAX: ()** _____

E-MAIL: _____ **MOBILE:** _____

ARRIVAL DATE: _____ **ARRIVAL TIME:** _____ **2pm**

DEPARTURE DATE: _____ **DEPARTURE TIME:** _____ **10am**

NUMBER OF GUESTS OCCUPYING THE ROOM: _____

ROOM REQUIREMENTS: *(Please Circle)*

TWIN (2 beds) / SINGLE/DOUBLE (1 Queen Bed)

ROOM RATES (Standard Room): \$199.00 including GST, per room, per night
(Superior Room): \$217.00 including GST, per room, per night

Check-in time is no earlier than 2.00pm

PLEASE CALL TO PROVIDE CREDIT CARD DETAILS TO GUARANTEE THE BOOKING

Bookings with no credit card details is not guaranteed

(Credit card provided is only to secure the booking; credit card will not be charged)

Conference accommodation conditions:

- Accounts settled at the hotel by credit card will incur a 1.5% credit card surcharge.
- Cancellation policy: Cancellations within 48 hours will incur a cancellation fee equivalent to the first nights' accommodation for each room booked.
- Any guest whom fails to check-in and has not advised us of a cancellation, will be subject to one nights accommodation charge.
- More than two adults in a room will incur an extra \$30.00 incl GST charge per adult per night.
- Check in time is no earlier than 2.00 pm & check out time is 10.00 am.
- All bookings are subject to availability.
- Pre and post accommodation is subject to availability at conference rate
- A credit card authorisation will be required on check in. If a credit card is not available then a cash deposit of \$300 will be required as security for any incidentals.

HOTEL USE ONLY:

Confirmed by: _____ Date: _____

Reference Number: _____